

# **ABSTRACT SUBMISSION**

Abstracts can be submitted under any of the following topics:

- Basic Sciences
- Behavioral Sciences
- Clinical Cases
- Clinical Studies
- Public Health Sciences

### Abstract submission deadline



## Attention – Important Date

Abstract submission deadline: March 7, 2025

## Registration link coming soon!

If the presenting author does not register, the abstract may be automatically <u>withdrawn</u> from the final program.

## **Abstract Submission Guidelines**

Given that the presentations will be reproduced exactly in the form they are submitted, authors are kindly requested to adhere to the following guidelines.

## <u>A. General</u>

- Original abstracts only.
- Must insert the IRB or IACUC approval letter.
  - **NOTE:** Studies with human subjects that include medical record review or analysis of datasets whether it's identified or de-identified data, require IRB approval.
- One presenter can present ONLY ONE abstract but participate as a co-author in more.
- The presenting author will be notified about the successful submission of the abstract via REDCap.
- All the submitted abstracts will be reviewed by Scientific Committees, and acceptance notice will be sent to presenting authors by March 26, 2025 via email.
- In case you have not received such notification please contact us after March 28. 2025, please contact <u>marsantiago@psm.edu</u>



## <u>B. Format</u>

- Language: English
- Abstract text word limit: 250 words (title, names & affiliation details are excluded)
- Title typed in Sentence Case (lowercase except the first letter of the title)
- Author names typed in Sentence Case preceded by the first name(s) written in full (e.g. Maria Cruz Perez)
- The affiliation details of all authors [department, institution/hospital, city/town, state (if relevant) and country should be typed under the names, with the corresponding indicates, in order one after the other
- The abstract should follow the standard structure shown below:

#### For research investigation

- ✓ Purpose
- ✓ Methods
- ✓ Results
- ✓ Conclusions

For case reports

- ✓ Introduction
- ✓ Case Report
- ✓ Comments

#### C. Submission

Please submit abstract <u>HERE</u>. If you have difficulties submitting your abstract do not hesitate to contact us via email: sbatista@psm.edu or marsantiago@psm.edu.

#### Abstracts submitted via email will NOT be accepted.

#### D. Review Process

Submitted abstracts will be reviewed by the Scientific Committee who will determine which abstracts will be oral or poster and under what category they will be presented.

#### E. Presentation Type

Selected abstracts for **poster** will be presented pre-recorded in **.pptx file and printed in a vertical poster.** Further instructions will be provided to the authors of selected abstracts.

